

## Application for a Shire horse Society Passport

Application for a passport for a Shire horse, or a Part-bred Shire horse should be made using the current registration forms. All applications for the registration of pure-bred and part- bred shire foals must be received 6 months from date of birth or before 31<sup>st</sup> December of the year of birth, whichever is longer. All registrations of pure bred Shires are subject to DNA parentage testing to prove parentage at the expense of the applicant, payment for DNA kit must be received prior to any kits being forwarded. Appropriate registration fee to be sent when returning the passport application. If the application for a passport is received after 31 December in the year if birth, part II of Section IX of the passport will be signed and stamped by the Society, irreversibly removing the animal from the human food chain, as required by horse passport legislation.

The identification diagram on the application form must be completed by a registered veterinary surgeon. The vet will also implant a microchip into the animal concerned, having first checked for evidence of any previously implanted micro-chip. The position of the micro-chip should be noted on the Identification diagram. The vet should also collect, verify and sign the hair samples for DNA records from the foal being identified.

The form should then be sent to the Society, together with the required fee for registration, the DNA hair sample collected by the vet to be forwarded to the appropriate DNA testing authority. Failure to provide any of these requirements correctly may lead to delays in issuing the passport. A minimum of 25 working days from the date the applicant forwarded the DNA sample to the relevant testing authority is required before a passport is able to be issued.

## Registration

Shire foals are eligible for registration only if both the sire and dam are registered in the Shire Horse Society stud book and it complies with all current conditions for registration, as set out in the rules and regulations of the Shire horse Society. A copy of the rules of registration are available from the Society, and also on the website <a href="https://www.shire-horse.org.uk">www.shire-horse.org.uk</a>

Part-bred Shires are eligible for registration only if the Sire or Dam is a pure bred Shire.

Any registration queries should be made to the Office, Monday-Friday, 9.00am - 4.00 pm

Registration forms and fees should be sent to:

Shire Horse Society, Shire Farm, Rockingham Castle and Park, Uppingham Road, Rockingham Market Harborough, LE16 8TP

## Non-discrimination between members

In order to comply with zootechnical legislation, the Shire horse Society declares that it does not discriminate between members.

## The Data Protection Act

Under the terms of the Data Protection Act the Society has a responsibility to inform data subjects (horse owners) about the intention to collect data (which includes personal information relating to a horse owner's name and address) and how that data will be used. Information supplied in connection with your application and other horse passport based information about horse and owner is held in order for the Society to carry out its mandatory requirements as a passport issuing organisation. From time to time the Society is required to make such information available to Defra and recognised enforcement authorities in order that they may carry out their responsibilities regarding the implementation of the horse passport legislation.

The Shire horse Society is a Company limited by guarantee registered in England No: 12383 Registered Charity No: 210619 Defra Approved Passport Issuing Organisation No. 826040

Z:\Shire Horse Society\DEFRA\Passport Application Information.doc Passport Application Information